

General Welfare Requirement: *State here which EYFS Welfare Requirement this document relates to.*

Using the EYFS Statutory Framework, quote here which area of the general welfare requirement this document relates to.

Emergency Evacuation Procedure

Policy statement

We ensure our premises present no risk of fire by ensuring the highest possible standard of fire precautions. The manager and staff are all aware of the fire procedure should a fire start in each room.

Procedures

- * If a fire was to break out in the main nursery the following procedure would be carried out.
- * Staff member closest to fire whistle which will be situated on hook by main doors will raise alarm by blowing one long whistle.
- * Children will immediately stop what they are doing.
- * Manager/ deputy manager will calmly ask the children to line up by the door
- * The manager will at all times keep nursery mobile in pocket or on person.
- * Nursery assistant will if safe to do so check bathroom and any other rooms to see if any children are in them. They will on leaving the building pick up fire register. This will be situated by main doors.
- * We will leave the building using the ramp and calmly walk across to the bench on the field closest to the park.
- * The fire register will be taken by manager to ensure all staff and children are accounted for.
- * Manager will dial 999
- * Fire drills will be regularly carried out and the manager will ensure each child takes part in at least one fire drill each half term.
- * Fire drills will be recorded in fire drill book along with the names of everyone involved.
- * Fire drill will also record how long each drill took and how it could be improved.
- * Phone numbers of parents will be on the first page of fire register so all parents can be contacted.

